



Suffield Community Aid Community Outreach Social Worker – Full-time

Suffield Community Aid (SCA) is a unique and private, non-profit 501(c)(3) social services agency that has served Suffield, CT residents as a “safety net” during times of need for over 115 years. Our mission is to provide supportive health and social services that positively affect the well-being of Suffield residents.

We have an excellent opportunity for a **Community Outreach Social Worker** to join our team. Reporting to our Executive Director, you will help to provide social work and outreach services to older adults, adult residents with disabilities, as well as individuals and families in need of financial, social, physical and/or emotional support.

Primary Responsibilities:

- Assess client needs in collaboration with clients, family, and caregivers, conducting both in-office and home visits.
- Provide case management, needs assessments, information, and referral services, continually monitoring and modifying services.
- Advocate for clients, assisting in the application for services and benefits.
- Make appropriate referrals, ensuring confidentiality and autonomy preservation.
- Conduct outreach to serve less visible residents, coordinate support groups, and foster community linkages.
- Utilize various media for community outreach and maintain electronic databases with confidential data.
- Assist in coordinating and delivering local programs, including screening for various services.
- Serve as Suffield’s “Municipal Agent for the Elderly” and participate in short/long-term planning.
- Coordinate the Friendly Caller and Visitor Program, including volunteer recruitment, training, and supervision.
- Maintains updated “At-Risk List” identifying vulnerable residents in the Suffield community.
- Potentially supervises BSW or MSW student interns for their field placement learning.
- Stay informed and join participate in professional organizations to stay current with relevant policies, programs, and legislative changes affecting the served population.
- Other duties developed over time and as assigned.

Qualifications:

- Master of Social Work (MSW) degree and Connecticut Social Work license required.
- 1+ years of experience providing social services support to older adults, adults with disabilities, and/or financially at-risk individuals and families in a similar setting.
- Experience using Microsoft Office, Excel, and PowerPoint. Familiarity with Charity Tracker, a plus.
- 1+ years of experience in crisis intervention.
- Willing to move medium to heavy (20-40 pound) boxes and medical equipment, travel in-state and work occasional evening and weekend hours.
- Valid driver’s license.



- Must be willing to submit to and pass a background check and drug screening.

Salary Range & Benefits:

- \$70,000 - \$85,000 annually; salary commensurate with experience.
- 13 paid holidays per year.
- Paid sick, personal, and vacation time.
- Medical & dental insurance.
- Employer 401(k) match.
- Short and long-term disability.
- Comprehensive EAP (Employee Assistance Program).
- Life insurance.

To learn more about our organization, please visit <https://suffieldcommunityaid.org>

EEOC Statement:

It is the policy of Suffield Community Aid to provide equal employment opportunity to all persons regardless of age, color, national origin, citizenship status, physical or mental disability, race, religion, creed, gender, sex, sexual orientation, gender identity and/or expression, genetic information, marital status, status with regard to public assistance, veteran status, or any other characteristic protected by federal, state or local law. In addition, Suffield Community Aid will provide reasonable accommodations that do not present an undue hardship for qualified individuals with disabilities.

To Apply:

Send resume and cover letter to: Mary Curtin at maryc@suffieldcommunityaid.org.

Incomplete applications will not be considered. Selected applicants who meet the qualifications for the position may be contacted for an interview.